



INFORMATION FOR AUTHORS

The *Cleveland Clinic Journal of Medicine* is an indexed, peer-reviewed journal published by the Cleveland Clinic Educational Foundation as part of its program of medical education and scientific communication. It is issued eight times yearly. The publication's objective is to disseminate scientific and clinically significant information to the medical community, especially physicians in practice. Therefore, manuscripts on topics of clinical relevance will be given high priority.

SUBMISSION OF MANUSCRIPTS

Unsolicited manuscripts are welcome and will be given careful consideration. Manuscripts and related correspondence should be addressed to the Editor, *Cleveland Clinic Journal of Medicine*, One Clinic Center—E4-07, 9500 Euclid Avenue, Cleveland, Ohio 44195-5058 (phone 216/444-2662).

Submissions should include the original manuscript, two copies, and three complete sets of figures. Manuscripts should be accompanied by a letter that designates one author as correspondent and provides a complete address and telephone number. Manuscripts are considered with the understanding that they are original, have not been previously published, and are not under consideration for publication elsewhere.

TYPES OF ARTICLES

The *Cleveland Clinic Journal of Medicine* publishes various types of articles to address the needs of its readers for up-to-date information. Most articles fit into one of the categories described below.

Contributions: Reports of original clinical and clinically relevant basic investigative studies.

Comprehensive reviews: In-depth analysis of subjects relevant to medical practice, such as diagnosis and treatment of disease, and clinical implications of research.

Brief reviews: Articles that address discrete clinical problems and that reflect the author's expertise.

Editorials: Brief, substantiated commentaries on controversial clinical or socioeconomic issues, either freestanding or related to a simultaneously published article.

Case reports: Atypical or uncommon characteristics of a known entity; new information on pathogenesis; an apparently unique case that represents a previously undescribed syndrome.

Letters to the editor: Correspondence is welcome and will be published as space permits.

MANUSCRIPT PREPARATION

These guidelines are in accordance with the "Uniform requirements for manuscripts submitted to medical journals" (*Ann Intern Med* 1988; 108:258-265). The submitted manuscript should include an abstract of 200 words or less, references, tables, and legends for illustrations. It should be typed double-spaced. Tables and illustrations should be cited within the article.

Organization: A manuscript that describes observational or experimental studies typically includes these sections: Introduction, Materials and Methods, Results, and Discussion. Sources of outside funding should be acknowledged.

References: Pertinent references should be cited and numbered in the order in which they are mentioned in the text. Periodicals should be abbreviated as in *Index Medicus*. If a citation has six or fewer authors, all author names should be listed; if a citation has seven or more authors, then "et al" should be used after the third name. Authors are responsible for the accuracy of references; a photostat of the first page of any article referenced should be furnished if requested.

Figures: Three sets of figures should accompany the manuscript. If a figure has been published elsewhere, a permission letter from the publisher must be provided even if it is from the author's own work. Figures should be identified by labels placed on the back. Drawings, graphs, and charts should be professionally rendered. Color figures should be submitted as transparencies. Legends for photomicrographs should include the stain type and magnification.

Patients' identity must be masked, and written consent to publish the photograph must accompany the manuscript.

PEER REVIEW PROCESS

Manuscripts are subject to peer review. Authors are usually notified within 6 weeks about the acceptability of a manuscript but longer intervals are sometimes unavoidable.

All papers accepted for publication will be edited as necessary for clarity and conformity with the *Cleveland Clinic Journal of Medicine* style.

Authors are responsible for all statements made in their work, including any changes made by the copy editor and authorized by the corresponding author.

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